

**Town of Charlton  
Saratoga County  
Town Board Agenda Meeting**

**April 30, 2012**

The Agenda meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:30 p.m. to set the agenda for the May 14th Town Board Meeting.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken

Supervisor Grattidge took a moment to remember and offer condolences to the family of Richard Moon, former Charlton Building Inspector who recently passed away.

**APPROVAL OF ABSTRACT**

A motion was made by Councilman Verola and seconded by Councilman Lippiello to accept the General Fund claim numbers 271 - 300 as set forth in Abstract #108 in the amount of \$32,619.58, and General Fund claim numbers 22 - 25 as set forth in Abstract #1204 in the amount of \$905.23.

Vote: All Ayes, No Nays. CARRIED

**APPROVAL OF MINUTES**

A motion was made by Councilman Lippiello and seconded by Councilman Verola to accept the meeting minutes from the Town Board Meeting on April 9, 2012.

Vote: All Ayes, No Nays. CARRIED

**ANNOUNCEMENTS**

Supervisor Grattidge said that he received a call from a resident regarding old televisions and computers being put out for bulk item pickup. He confirmed that these items are not items that will be picked up. The Town Clerk said that she called the County to find out where residents can get rid of such items. Best Buy and Staples will take old computers free of charge. Tech Valley Recycling, exit 10 of the Northway, will accept any item with a cord.

The Supervisor said that there was recently a break-in near Redwood and Beechwood, and the police are investigating. He urged residents to watch for suspicious activity.

**DISCUSSION**

The monthly Mortgage tax amount was \$9,380.09 and the Sales Tax amount was \$118,834.

Supervisor Grattidge said that the February Revenue and Expense report that he gave the Board for the April 9<sup>th</sup> meeting was looked into, and the amounts on the report were correct. They were as follows:

	<u>REVENUE</u>	<u>EXPENSES</u>
<u>General</u>	16,576.96	234,356.51
<u>Highway</u>	86,157.37	80,896.98
<u>Water Dist. 1</u>	68.72	51,678.11
<u>Water Dist. 2</u>	6.14	134.46

<u>Town Hall Project:</u>		
H-Fund	167,766.98	3,482.44

The Charlton Seniors requested minor changes to the contract with the Town. The Board had no objection to the changes. A **MOTION** was made by Councilman Verola and seconded by Councilman Lippiello to authorize the Supervisor to sign the contract with the Charlton Seniors.

Vote: All Ayes, No Nays, CARRIED

Community Human Services will make a presentation of their Care Links of Southern Saratoga County program to the Town Board at the Town Board meeting on May 14<sup>th</sup>.

The Town Justices have asked the Town Board for permission to put a small sign on the bottom of the Town Hall sign that says Town Court. A **MOTION** was made by Councilman Verola and seconded by Councilman Lippiello to authorize the Justices to spend up to \$250 to purchase a Town Court sign to mount on the bottom of the Town Hall sign.

Vote: All Ayes, No Nays. CARRIED

Torben Aabo on the behalf of the Charlton Historical Society, has asked if the Town Board would consider closing the lower portion of Maple Avenue from 1 p.m. to 5 p.m. on the Sunday of Founder's Day during the parade and their Farmers Market. The Board and the Highway Superintendent discussed the issue and decided that as long as people that lived there could get through, they did not have a problem closing the road for thru traffic.

A **MOTION** was made by Supervisor Grattidge and seconded by Councilman Verola to authorize the closing of the lower part of Maple Avenue with the exception of local traffic on Saturday June 2<sup>nd</sup> from 8 a.m. to noon, and on Sunday June 3<sup>rd</sup> from 1 p.m. to 5 p.m. for Founders Day weekend activities.

Vote: All Ayes, No Nays. CARRIED

The Charlton Historical Society has also asked for permission to use the Town Hall Meeting Room as a back-up for their Memorial Day Concert in case of rain. The Town Board had no objection.

Shirley Palmer from the Charlton Food Pantry has notified the Supervisor that the Pantry will be closing at the end of May. There are currently only 3 qualified families using their services. They are looking into other neighboring pantries to assist these residents. They will be using their remaining funds to assist other pantries. They will not be needing the annual budgeted donation from the Town and asked if the Town Board would consider donating in the future to whatever pantry could serve our residents.

The Ag Promotion Committee is working on Sundae on the Farm which will be held June 17<sup>th</sup> from noon to 4 p.m. at the Eldon Tweed Farm. Traditionally the Town is a sponsor of the event. The Town's insurance carrier has no objection to covering the Town for the event. Charlton Police will be helping with traffic. A resolution honoring the farm will be done in May.

The Town's insurance review which was done by the Insurance Company has been done, and a recommendation was made that the Town have a Public Employee Workplace Violence Prevention Program in place. The Board will take a look at a suggested policy and have the Town Attorney review it.

The new Accounting software has been installed and the current abstract is being run on it. The Supervisor suggested that a couple of abstracts and payrolls be done on it before any decisions are made to make any changes to procedures.

The Department of Taxation Real Property Tax Service has notified the Town that Assessor Rachael Holbrook has completed her training for the State Certified Assessor.

Councilman Lippiello said that Deer Run is nearing completion with water main installation. The lines near Crooked Street are awaiting a pressure test. Some residents on Crooked Street are eager to hook up however that cannot be done until the Town accepts the lines as part of the Town's water system. The Water Superintendent has provided a new hookup sheet. The difference in it is for the curb box hookup and the installation of type k ¾ inch copper tubing or 1 inch dr9 plastic, which would relieve the cost of copper for some of

the runs that are quite lengthy. It sets the depth at 5 feet 6 inches of fill top and bottom as needed. For any installation where the line running from the curb to the house is over 225 feet, a meter pit is required at the curb box. Supervisor Grattidge asked the Councilman to clarify with the Water Superintendent whether or not plastic would be allowed for short runs. The Supervisor said when the Board accepts the water lines, the Board needs to make sure that the condition of Crooked Street and all the reclamation on the finish yards are acceptable to the Highway Superintendent and the Water Superintendent and the Engineer. He also understands that the Board would be accepting the water system in the new development even though the roads may not all be done. Amendment may be done to Resolution 143 of 2005. There are a few other homeowners that may want to be added as well.

George Eggleston of the Parks Committee presented the Board with a sketch and specifications of a replacement gazebo for Gideon Hawley Park. The Parks Committee would like to move the new gazebo slightly west. An 8 foot ramp would be needed to make it handicap accessible. The proposed gazebo would be 20 feet in circumference, would be vinyl and would sit 8 inches off the ground. Supervisor Grattidge, said that he feels that what makes the Park unique is the raised gazebo, and we will lose a lot of character in how it looks if it is set on the ground. He also felt that for the amount of money we would spend for a new gazebo, it might be worth having a remodeling contractor come in and replace any rotting wood and fix it up and repaint it and keep what we already have. The Supervisor said that he does not think that he could support moving the gazebo 10 feet to the west and having it flat on the ground. Councilman Verola said she agreed with the Supervisor and she feels that the elevated gazebo makes it special, sort of old fashioned and goes along with the ambience of the historic district. Councilman Lippiello said that if you raised it 30 inches, you would need a 30 foot ramp to get into it. Councilman Gardner said that he did not think that the ramp should be the deciding factor. He feels that the appearance of it is important and he enjoys seeing the musicians up in the gazebo playing their instruments. Councilman Gardner asked Mr. Eggleston if they looked into the price of rehab. Mr. Eggleston said that most of the time, the cost of rehab is more that replacement. Supervisor Grattidge pointed out that the raised gazebo is our logo, it characterizes our town. Councilman Gardner asked Mr. Eggleston to get quotes for rehab, and the Supervisor asked Mr. Eggleston to get quotes for a new gazebo in the same size as the existing gazebo. Mr. Eggleston said that the existing gazebo is 14 foot and he feels that the current gazebo only holds 3 musicians and that is why they proposed a 20 foot gazebo.

Councilman Gardner said that he contacted Williamson Software for a quote for Tax Collector software and the price was higher than the quote that the Tax Collector got from BAS. He will give a copy of the Williamson quote to the Board members. They will now need to verify if BAS will honor the previously quoted price.

Councilman Gardner said that he would like the Board to discuss having a pc put in the multi-purpose room on the second floor, for use by the Town Board. He has talked to Enable about purchasing a refurbished computer or using an extra Town computer if there is one. The Board discussed where in the building they would put the computer, and decided that the Multi-purpose room would be the best location. Councilman Gardner said that he follow up with Enable to evaluate the existing computers and see if there is anything that could be used.

## **MOTIONS, RESOLUTIONS, PROCLAMATION AND AUTHORIZATIONS**

A motion was made by Councilman Verola and seconded by Councilman Salisbury that Resolution No. 64 – A RESOLUTION AUTHORIZING THE EXPENDITURE FOR REPAIR AND IMPROVEMENT OF TOWN HIGHWAYS AUTHORIZED BY SECTION 284 OF THE NEW YORK STATE HIGHWAY LAW be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Gardner that Resolution No. 65 – A PROCLAMATION IN HONOR OF GEORGE ASA PALMATEER be approved.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Aye. CARRIED

A motion was made by Councilman Verola and seconded by Councilman Lippiello for the Board to go into Executive Session for discussion of possible litigation.

Vote: All Ayes, No Nays, CARRIED.

*4/30 TB Agenda meeting minutes approved 5/14/12*

At 8:38 p.m., the Agenda Meeting adjourned and the Board went into Executive Session. The Board came out of Executive Session at 9:20 p.m. No action was taken.

Respectfully submitted,

Brenda Mills  
Town Clerk

TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK

RESOLUTION NO. 64

April 30, 2012

A RESOLUTION AUTHORIZING THE EXPENDITURES FOR REPAIR  
AND IMPROVEMENT OF TOWN HIGHWAYS AUTHORIZED BY  
SECTION 284 OF THE NEW YORK STATE HIGHWAY LAW

WHEREAS, New York State Highway Law Section 284 requires that expenditures for the repair and improvement of Town highways requires that an agreement between the Town Board and the Town Superintendent of Highways be signed, and

WHEREAS, such agreement between the Board and Superintendent shall be in writing, signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent of Highways before the agreement shall take effect, and

WHEREAS, one of the duplicate agreements between the Town Board and Superintendent of Highways shall be filed in the Office of Town Clerk and one duplicate original agreement shall be filed in the Office of the Superintendent of Highways.

NOW THEREFORE BE IT RESOLVED, that the Town Board and Superintendent of Highways shall execute an agreement for the expenditure of highway monies pursuant to Section 284 of the Highway Law, which agreement is attached to this resolution and made a part hereof as if more fully set forth herein, setting forth the expenditures to be set aside in the sum of \$84,900.00 and describing the Town highways on which repair and improvements shall be made during calendar year 2012, and

BE IT FURTHER RESOLVED, that the filing of such agreement shall be made according to the terms of the resolution hereby approved.

Moved by	Councilman Verola	Voting: Councilman Gardner	Aye
		Councilman Lippiello	Aye
Seconded by	Councilman Salisbury	Councilman Salisbury	Aye
		Councilman Verola	Aye
		Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 30, 2012

\_\_\_\_\_  
Brenda Mills, Town Clerk

**TOWN OF CHARLTON PROCLAMATION**

**IN HONOR OF GEORGE ASA PALMATEER**

**Resolution No. 65**

WHEREAS, George Asa Palmateer was born on July 16, 1930 in Charlton, New York, attended and graduated from the Burnt Hills-Ballston Lake High School in 1947 and became a self-employed plumbing and heating contractor until entering military service with the United States Army on March 6, 1951, and

WHEREAS, Mr. Palmateer was inducted into the United States Army on March 6, 1951, served in the Korean War, was transferred to the Army Reserve on March 6, 1953 and was honorably discharged on November 2, 1956, and

WHEREAS, during his service with the United States Army in Korea, Mr. Palmateer served as a gunner and ammunition hauler, receiving an Army Sharpshooter Medal for such service, and

WHEREAS, upon his return to the United States, Mr. Palmateer returned to his self-employed heating and plumbing business, and

WHEREAS, Mr. Palmateer had five children with his first wife, Rose Seelow Palmateer, namely, Thomas G. Palmateer of Galway, New York; Margaret Patterson of Mechanicville, New York; Russell Palmateer of Saratoga Springs, New York; Nora Palmateer of North Carolina and the late Sharon Barnes, who is survived by two children, David Barnes and Joshua Barnes, and

WHEREAS, Mr. Palmateer was married to Ann Marie Palmateer on February 25, 1983, who had five children from her previous marriage, namely, Christina Eisenbrown of Schenectady, New York; Joanna Grimes of Glenville, New York; Kathleen Castledine of Charlton, New York; Mary Kern of Monroeville, New Jersey and Anne Marie Landrigan of Palmyra, Virginia, who all considered Mr. Palmateer as a second father, and

WHEREAS, Mr. Palmateer was an active member of the Harmony Corners Fire Department and enjoyed participating in this community service venture, and

WHEREAS, George Asa Palmateer died on February 9, 2002 survived by his wife, Ann Marie Palmateer, and his children and stepchildren.

**NOW THEREFORE BE IT PROCLAIMED** by the Town Board on behalf of the grateful residents of Charlton that May 15, 2012 be dedicated to the memory of George Asa Palmateer for his honorable service to the United States of America and to his local community as part of the Saratoga County Deceased Veterans of the Month Program, and

**BE IT FURTHER PROCLAIMED** that an original of this proclamation be presented to the family of George Asa Palmateer as an expression of sincerest appreciation from the residents of the Town of Charlton for all of the service and achievements set forth in this proclamation. So moved and approved by the Town Board on April 30, 2012.

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Gardner		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: April 30, 2012

---

Brenda Mills, Town Clerk